

Action points from the Rail Delivery Group meeting

22 June 2015

ATOC/RDG Offices, London

Present

Martin Griffiths (Chair)
Michael Roberts (Director-General)
Dominic Booth
David Brown
Chris Burchell
Andrew Chivers
Dave Gausby
Jeremy Long
Russell Mears
Paul Plummer
Alain Thauvette
Phil Whittingham

Apologies

Mark Carne
David Stretch

In attendance

Gary Cooper (ATOC)
Nick Ellins (RDG)
George Lynn (RDG)
Edward Welsh (RDG)
Billy Denyer (RDG, minutes)

Item 15.039 (Stations): Simone Bailey (Abellio), Jonathan Chatfield (RDG)

15.035 Approval of the record/progress on action points from the meeting on 28th April

The minutes of the RDG meeting on 28th April were agreed to be an accurate record.

MG welcomed Russell Mears to his first meeting.

MR briefed members on three outstanding action points:

- The action relating to NSARE Board composition had been overtaken by events. Chris Fenton had asked for a slot at the July RDG meeting to provide a fuller update.
- The anticipated discussion regarding future industry structures had also been overtaken by events and members agreed that this action was now closed.
- An update on Freedom of Information activity had been circulated to members and this action was also now closed.

15.036 Director-General's Report and RDG Workstream Activity Report

MG advised that he had recently met the Secretary of State who remains keen to engage constructively with RDG, and reminded members that the RDG-DfT awayday will be taking place on 2nd July. The awayday will be attended by RDG members, ministers and Senior Civil Servants and an agenda will be circulated to members shortly. MG and MR had also recently met Anna Walker from ORR.

MR highlighted the following items within his Director-General's report:

- there had been a useful meeting with Jerry England about the role which the RDG Information and Ticketing workstream group could play in leading those aspects of the Digital Railway programme.
- the RDG Executive team is preparing an industry response to the recent mobile communications consultation.
- for a position on transport policing is being worked up by an RDG sub group and members agreed that there should be an item on BTP issues at a future RDG meeting.
- the Rail Supply Group are preparing their industrial strategy and will circulate a draft to RDG in September.
- the CMA is currently undertaking a study into rail franchising and NE asked members to pass any information on this study to him.

In addition, DAB urged members to publish their Key Transparency Indicators and TVM labelling information as soon as possible.

Action: MR to circulate the RDG-DfT awayday agenda to members.

Action: MR to add a British Transport Police item to a future RDG agenda.

Action: Members to publish their Key Transparency Indicators (KTIs) and TVM labelling information as soon as possible.

Action: Members to pass information on the CMA franchising study to NE.

15.037 CP5 delivery

PP gave an update on CP5 delivery which was noted by members.

No actions recorded.

15.038 RDG post-election priorities

Members discussed RDG's potential post-Election priorities. Options relating to RDG composition, engagement and workstream activities were debated.

Members noted that RDG's mandate to address issues should be explored at the upcoming RDG-DfT awayday. Attendance at the awayday was also discussed.

MR will canvass members for their views on a set of specific questions relating to RDG priorities, and seek to establish a collective position.

Action: MR to canvass members for their views on RDG priorities.

15.039 Stations – vision and proposed work programme

DBo introduced his paper which sought support for the RDG Vision for Stations and endorsement of the publication of the vision. Members noted progress made by the RDG Station Strategy Group.

The vision acknowledges the importance of people, technology and community at stations, and is underpinned by nine principles. Many of these have already been adopted through diversity and inclusion strategy, franchise strategy and CP6 planning. DfT have endorsed the vision and noted overlaps with their priorities.

The stations group will now engage with Government, consumers and the supply side before launching the vision (and associated task and vision groups) in the Autumn. Members commented that the vision was well developed and endorsed a request for additional funding. It was agreed that the work should incorporate a cost benefit analysis of the cost of implementing the vision.

Action: DBo to publish the Vision for Station and incorporate a cost benefit analysis in future work.

15.040 EU activities and resources

PP introduced his paper which sought additional resourcing for EU-related activities within RDG. NE explained that new European policies render it vital that RDG enhances its activity in this area, for example through greater engagement with MEPs. Members endorsed the request for additional resourcing.

15.041 RDG administrative items

GL set out four administrative requests, as follows:

1. to amend the Articles of Association to extend the date by which Founder Members need to meet turnover criteria for membership,
2. to approve an increase to the 2015/16 Membership Fees to accommodate expenditure already approved in RDG Meetings
3. to approve a revised membership fee allocation split for 2015/16
4. to add further bank signatories

All four requests were endorsed by members and will now be implemented. A General Meeting of the Company was convened to amend the Articles of Association.

Action: GL to implement the administrative changes endorsed by RDG.

15.042 Any other business

DAB asked MR to clarify with Peter Wilkinson whether there are any outstanding issues regarding evacuation responsibilities. MR will do so, and progress any issues through the ATOC Operations Scheme.

Action: MR to clarify with Peter Wilkinson any outstanding issues relating to evacuation responsibilities, and progress these through the ATOC Operations Scheme.

15.043 Next meeting

Tuesday 28th July 2015, 16:00-18:00.