

PAPER TO RDG BOARD

Meeting Date: 20 July 2017
Paper Title: Minutes of RDG Board June 2017
Author: Naomi Rial
Paper Date: 6 June 2017
Reference: Paper 1a

MEETING MINUTES - RAIL DELIVERY GROUP BOARD

16:00-18:00, TUESDAY 6 JUNE 2017

RDG OFFICES, 200 ALDRSGATE STREET, LONDON EC1A 4HD

Attendees	Organisation
Chris Burchell (Chair)	Arriva
Jeremy Westlake	Network Rail
Paul Plummer	RDG
David Brown	Go Ahead
Jo Kaye	Network Rail
Martin Griffiths	Stagecoach
Richard Clarke	DB Cargo
Dominic Booth	Abellio
Russell Mears	Freightliner
Ernesto Sicilia	Trenitalia
Steve Montgomery	First Group
Alistair Gordon	Keolis
Jeremy Long	MTR
Peter Strachan	Serco
Phil Whittingham	Virgin
In attendance:	
Gary Cooper	RDG
George Lynn	RDG
Edward Welsh	RDG
Naomi Rial (Minutes)	RDG
Mary Hewitt (observer)	Arriva
In attendance (in part):	
Mike Brown	TfL
Gareth Powell	TfL

Apologies: Mark Carne, Network Rail

MINUTES OF MEETING

Item No.	Approval of the record & action updates
1	<p>The minutes of RDG Board on 25 April 2017 were accepted as a true and accurate record.</p> <p>All outstanding actions were noted as either on the meeting agenda or not yet due.</p> <p>GC gave an update on the security threat and acknowledgement was given by the Board of the great way in which the railway responded to recent terror attacks in terms of individual acts of bravery from staff, event management, communication and keeping the railway running. It was noted that Mark Newton, previously Assistant Chief Constable BTP, has recently taken over from Andy Odell as the RDG Policing & Security Coordinator and has been leading for RDG on the recent response to terror attacks. On behalf of the Board, Mark to recognise the BTP officer's efforts, who was first on the scene during the London Bridge attack.</p> <p>In line with previous Board support, (March 17 RDG Board) it was agreed that work should now begin to prepare for a discussion with unions about long term strategic direction of the industry.</p>

Item No.	Chief Executive & Chairman's Report		
2	<p>CB provided an update on recent engagements as RDG Chair. This included a meeting with a supplier and one with the National Railway Museum who were seeking collective industry support.</p> <p>PP highlighted key issues from the CEO report including the challenges currently being experienced with the Lennon replacement programme and confirmation that activity is being reworked to de-risk the programme.</p> <p>PP asked JK whether it was possible to share more about progress with major programmes and enhancements to reduce unhelpful speculation. JK suggested that the Enhancement Delivery Plan is still the best guide but would take away an action to consider what additional reporting might be useful.</p>		
1706.01	<i>PP to discuss support requested from the National Railway Museum</i>	<i>Paul Plummer</i>	<i>July Board</i>
1706.02	<i>JK to consider additional reporting on enhancements that could be provided</i>	<i>Jo Kaye</i>	<i>July Board</i>

Item No.	Strategic Discussion: Train performance
3	<p>GC provided an overview of the paper presented to the Board regarding the role of the National Task Force (NTF) and the production of an Industry Performance Plan (IPP).</p> <p>The three main themes of the IPP were summarised as Better Assets, Better Timetables and Better Operations. Using the word 'Better' means, for example, that the timetable theme encompasses other system outputs such as capacity, and revenue and is not solely focused on punctuality, which will make it more successful.</p> <p>The Board supported the role of the NTF and the delegation of monitoring NTF activity to Planning & Production Board, requesting that updates provided via the CEO report and PPB updates to RDG Board are the means to ensure Board has ongoing visibility of this high priority issue. The Board advocated the approach of having an industry plan which makes explicit that performance is essentially delivered locally by TOCs, FOCS and Routes.</p> <p>It was acknowledged that NTF are being asked to sign the charter on 7 June to demonstrate personal commitment.</p>

Item No.	Approvals
4	<p>Reputation Campaign</p> <p>The Reputation Strategy was discussed with endorsement, in principle, for the direction of travel but it was felt that full endorsement for the direction of travel is contingent on the range of potential scenarios following the general election. There was agreement that with the right messaging, real substance to the plan and interventions, a focus on customers, and a strategy that provides scope for innovation and competition this could be very successful.</p> <p>It was agreed that further discussions would take place following the general election outcome.</p> <p>RDG Membership</p> <p>Approval was given to RDG membership amendments being brought to a General Meeting of the company.</p> <p>RDG 17/18 budget</p> <p>17/18 aggregated RDG budget was approved as per the paper presented.</p>

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Item No.	Stakeholder: TfL		
5	<p>The Board welcomed Mike Brown and Gareth Powell from TfL to the meeting. Mike summarised the multiple roles that TfL has in its capacity as London's integrated transport authority: TfL are a large direct operator through LUL, an integrator of different transport modes in the city and also a client authority.</p> <p>TfL has been successful in securing investment for infrastructure upgrades and now achieves 36 trains per minute on the Victoria line.</p> <p>Gareth outlined many areas of common interest and challenges including demand growth, modernisation, skills, technology, leadership and the daily focus on safety and reliability. It was agreed that a trial of a London focused RDG group would be established to collaborate where it makes sense to do so on agreed shared strategic priorities.</p>		
<i>1706.03</i>	<i>Establish an RDG group, with TfL in attendance, focused on London</i>	<i>Paul Plummer</i>	<i>September Board</i>

Item No.	AOB
6	PP mentioned that papers for noting include the staff and member survey results, with an open invite for further conversations.

Next meeting: 20 July 2017