

PAPER TO RDG BOARD

Meeting Date: 13 March 2018
Paper Title: Minutes from last meeting
Author: Naomi Rial
Sponsor: Paul Plummer
Paper Date: 30 January 2018
Reference: Paper 1a

30 JANUARY 2018

ATTENDEE LIST

Attendees	Organisation
Chris Burchell (Chair)	Arriva
Mark Carne	Network Rail
Paul Plummer	RDG
Alistair Gordon	Keolis
David Brown	Go-Ahead
Julian Edwards	Abellio
Edward Welsh	RDG
Ernesto Sicilia	Trenitalia
Gary Cooper	RDG
Hans-Georg Werner	DB Cargo
Jeremy Long	MTR
Jo Kaye	Network Rail
Mark Thurston	HS2
Martin Griffiths	Stagecoach
Peter Strachan	Serco
Phil Whittingham	Virgin Trains
Russell Mears	Freightliner
Steve Montgomery	First Group
Edward Welsh	RDG
Anna Delvecchio	RSG/RDG
Gary Cooper	RDG
Richard Evans (Item 5b)	RDG
Naomi Rial (notes)	RDG

Apologies: Gordon Wakeford (RSG); Tim O'Toole (First Group), Dominic Booth (Abellio)

MINUTES OF LAST MEETING

Item No.	Approval of the record
1	<p>CB welcomed everyone to the meeting. Apologies from Gordon Wakeford, Tim O'Toole and Dominic Booth.</p> <p>The minutes of RDG Board on 19 December 2017 were accepted as a true and accurate record. All actions were either covered by the agenda or completed.</p>

Item No.	RDG activity update
2	<p>PP highlighted a number of key issues from the CEO Report.</p> <p>121s are being arranged for him to take RDG Board members through their priorities and any other issues.</p> <p>MT has agreed in principle that HS2 will become members of RDG and contribute financially.</p> <p>It was agreed that it is important that RDG are clear with local teams about the role of the new RDG Regional Director (starting in April) so this supports local route and operator engagement with regional stakeholders.</p>

Item No.	Key priorities: RDG Board priorities for the year ahead
3	<p>The board discussed the six priorities for the Board in the year ahead as being performance, modernisation, digital railway, fares, sustainable business models (franchise reform) and communications.</p> <p>There was broad support for these with some refinements to follow as part of the Business Plan.</p> <p>The discussion emphasised the need for step change in train performance is essential. It was also noted that this year would be a critical one in securing funding for CP6.</p> <p>PP will be taking members through the 18/19 budget in the planned 121s with members in advance of the budget paper being presented to the March RDG Board meeting.</p>

Item No.	Industry communications & engagement
4	<p>EW set out an ambitious programme of work to deliver proactive, strategic communications for the industry in 2018/19, including a proposal to develop brand narrative.</p>

	He was asked to take into account various comments and present back revised proposals at the next Board meeting following discussions with communications teams. Board members were asked to feed back their views to these teams.		
1801-01	Members to feed back to communications teams about their views on the communications programme of work.	All	March meeting

Item No.	Industry Reform portfolio
5	<p>NR Transformation</p> <p>It was recognised that engagement on the system operator has improved.</p> <p>It was agreed that engagement at a local level still varies, and a particular issue being that the performance trajectories in the SBPs are not yet all aligned with the TOC requirements. It was agreed that Routes and TOCs should focus on aligning the performance trajectories and turning the SBPs into delivery plans. NR agreed to communicate the timescales that now need to be worked to and responses to ORR and DfT about the engagement process will also emphasise the positive opportunity for further engagement on performance trajectories and delivery plans including access and efficiency opportunities.</p> <p>Franchise Reform</p> <p>The Franchise Reform paper was taken as read with any questions to be fed back to PP, JT or RE. It was agreed that RDG should continue to work with DfT on their franchise reform activity while also being willing to explain publicly our position on the working of the model and how it needs to evolve for the benefit of customers and taxpayers.</p>

Item No.	NTF performance update
6	Train performance remains a priority issue for the board and for the industry. It was suggested that the NTF role should possibly evolve into providing assurance for the industry: this is to be considered by the NTF in their next review. Urgency is needed in this area and our reputation as an industry depends on it.

Item No.	Forward Agenda & AOB
7	None raised.

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