**Trial Online Sale of Rail Staff Travel 75% Discounted Fares**

On a trial basis Caledonian Sleeper will be allowing active and retired Safeguarded staff, active Train Operating Company (TOC) non-Safeguarded staff, and their dependants to book journeys on the sleeper.scot website.

This trial will be the first time rail staff travel holders will be able to book staff travel on-line. The trial will operate on trust and will be managed using a discount code to make the booking on our website.

You need to remember what your entitlements are and ensure you do not book something to which you are not entitled to. In the event of this happening it will be reported back to Rail Staff Travel Limited and you may have your entitlement to staff travel facilities withdrawn. Caledonian Sleeper will also consider the removal of the online reservation facility.

A few things to note:

- **First Class / Club products can only be booked if you hold a First Class travel entitlement.**

- All bookings need to be made as Adults, including those for children. As with privilege Caledonian Sleeper reservations made at a station, there is no additional discount on the adult concessionary fare for children. The £2.00 flat fare does not apply to inclusive Sleeper tickets. It is also acceptable for dependent Children under 5 who do not normally hold a ticket or a Staff Travel card to travel on a 75% discounted ticket with an eligible adult.

- The discount code should only be used by eligible rail staff and their dependants using a Staff Travel Card (safeguarded holders) or a TOC Privilege Card (TOC non-safeguarded holders).

- The discount code must not be disclosed to anyone who is not an eligible rail staff travel holder as defined above. The code should not be shared on social media or public forums.

This is an enhanced booking facility offered by Caledonian Sleeper to eligible Rail Staff and can be removed at any time. If the code becomes public known this facility may be removed and Rail Staff will have to book at stations.

Eligibility to the discount will be confirmed at check-in on the night of travel, so all privilege ticket holders must be in possession of their Staff Travel Card/TOC Privilege Card. They may also be asked to produce proof of their identity such as a Photograph Identity Card (active card holders only), or other evidence in the case of retired staff travel holders.
Staff Travel on New Trains

On the new trains there will be 4 Classes of Travel, Caledonian Double, Club (en-suite), Classic and Seats. There is no staff travel discount on the Caledonian Double or the Seats.

75% discount will only be available on Club and Classic rooms. These rooms will be available for both solo or twin room occupancy.

Where twin rooms are purchased at 75% discount rates both holders must hold Staff Travel Cards. If two people are travelling where one holds a discount card and the other does not there are two travel options 1 discounted solo room and one full price room, or a twin room at the full public price.

Interim Position on Current Trains

Until the new trains come into service there are some limitations on what we will be able to offer and this is further complicated by class of travel restrictions on Staff Travel Cards.

The only two products being offered on Current trains are Twin Rooms (Standard Class) and Solo Rooms (First Class). This means that holders of Standard facilities travelling alone cannot purchase a room. In this period we are allowing Standard facility holders to purchase solo use of Twin room. To make this booking you will need to make the booking as two Adults. You may not take a second person who does not hold travel facilities. If there are two people travelling where only one is eligible for the discount the room should be purchased at the full public rate.

How to book privilege rate tickets

Go to the www.sleeper.scot website and enter the number of passengers. All people travelling must be input as Adults. This includes Children, they must be put in as Adults.

Select “Add Promo Code” and insert code “PRV” (must be in capitals).
The fares are then discounted by 75%