

**Meeting of the Rail Delivery Group Board on**

**29<sup>th</sup> November 2016**

**200 Aldersgate Street, London EC1a 4HD**

**Paper 1a**

**Action points from September RDG Board (Held at The Montcalm at the Brewery, London City, 52 Chiswell Street, London, EC1Y 4SA)**

***Present***

Martin Griffiths (Chair)  
Mark Carne  
Paul Plummer  
Dominic Booth  
David Stretch  
Steve Montgomery  
David Brown  
Jo Kaye  
Andrew Chivers  
Chris Burchell  
Alistair Gordon  
Phil Whittingham  
Jeremy Long  
Russell Mears

***In attendance***

Naomi Rial (RDG, Actions)  
Belden Menkus (facilitator)

***In attendance in part***

Simon Kirby (Day 2 only)  
Jeremy Westlake (Day 1 only)  
Alain Thauvette (Day 1 only)

***Apologies***

Tim O'Toole

#### **1609.01 Approval of the record & progress on actions from previous meeting**

The minutes of RDG Board on 2<sup>nd</sup> August 2016 were accepted as a true and accurate record. There were no outstanding actions from the previous meeting.

#### **1609.02 CEO report**

PP highlighted key issues in the CEO Report which prompted discussion around the continued poor train performance across the network and Network Rail's Transformation Programme.

##### **Actions**

- **1609.085** MC to provide details of principles around the route governance so that the details can be agreed locally by routes with their customers and stakeholders
- **1609.086** JW to provide a summary of the changes to decision making authority as a result of the NR transformation
- **1609.87** JW to review routes sharing their emerging plans with customers so that these can be more jointly owned locally

#### **1609.03 One-year review**

PP reflected on his first year as CEO and set out his vision for RDG. He talked about the progress that has been made in some areas and priorities for the future. Priority issues were discussed during this part of the meeting and subsequently agreed during the workshop on the second day.

#### **1609.04 Single name**

The proposal to use the single name of RDG was put forward. This is intended to reduce confusion among staff, members and stakeholders and enable a more joined up approach.

**Decision:** *The Board agreed that we would adopt RDG as a single name and that ATOC would not be used in communications. This change will be communicated formally to relevant Boards and stakeholders.*

##### **Action**

- **1609.088** PP to provide a brief regarding the name change that can be briefed to stakeholders

#### **1609.05 Governance reform**

The proposed governance changes were discussed. The opportunity for further streamlining to reduce member burden will be an opportunity and it was emphasised that current governance of the schemes and voting rights do not change.

**Decision:** *The proposed governance changes were agreed in principle. RDG Board will become the overarching Board for all activities and the adoption of three strategic boards was agreed: Production Board, Reform Board and Strategic Customer Board.*

**Action**

- **1609.89** All to agree with PP who is the best representative on each of the new boards

**1609.06 Alternative financing and delivery**

It was agreed that work on alternative finance and delivery options is important given the pressures on financing and that this supports work being done locally as well as feeding into the Initial Industry Advice.

**Decision:** *The work underway on alternative financing and delivery should continue.*

**1609.07 Workshop - Day 2**

The purpose of the workshop on the second day was to discuss and agree how members can focus efforts on the key priorities and what needs to be done differently. There was a very good attendance and a very high level commitment to the way forward.

**Decision:** *The agreed priority issues for the RDG Board are Fares (Customer Experience Portfolio), Modernisation (Today's Railway Portfolio), Investment Strategy (Tomorrow's Railway Portfolio) and a broad range of Reform issues including franchise reform (Reform Portfolio). The priorities will be kept under review with regular focus on performance against a clearer purpose based on consideration of business-focused KPIs including value-for-money and reputation.*

**Actions**

- **1606.090** PP to circulate a post meeting brief within 1 working day of the RDG meeting
- **1609.091** RDG members to circulate brief/ cascade decisions made to the right people within their relevant organisations
- **1609.92** KPIs to be provided at future meetings – PP
- **1609.93** PP to draft a definition/scope of the key areas of focus for agreement at the next meeting

**1609.08 A.O.B**

No other business

END OF PAPER