

## PAPER TO RDG BOARD

**Meeting Date:** 28 September 2017  
**Paper Title:** Minutes from last meeting  
**Author:** Naomi Rial  
**Sponsor:** Paul Plummer  
**Paper Date:** 20 July 2017  
**Reference:** Paper 1a

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### MEETING MINUTES - RAIL DELIVERY GROUP BOARD

16:00-18:00, THURSDAY 20 JULY 2017

RDG OFFICES, 200 ALDERSGATE STREET, LONDON EC1A 4HD

Attendees	Organisation
Mark Carne (Chair)	Network Rail
Paul Plummer	RDG
David Brown	Go Ahead
Jo Kaye	Network Rail
Hans Georg Werner	DB Cargo
Dominic Booth	Abellio
Russell Mears	Freightliner
Ernesto Sicilia	Trenitalia
Steve Montgomery	First Group
Mary Hewitt	Arriva
Tim Shoveller	Stagecoach
Peter Strachan	Serco
Mark Thurston	HS2
<b>In attendance:</b>	
Gary Cooper	RDG
George Lynn	RDG
Edward Welsh	RDG
John Thomas	RDG
Naomi Rial (Minutes)	RDG

**Apologies:** Chris Burchell (Arriva), Martin Griffiths (Stagecoach), Alistair Gordon (Keolis), Jeremy Long (MTR), Phil Whittingham (Virgin), Tim O'Toole (First Group)

## MINUTES OF LAST MEETING

Item No.	Approval of the record		
1	<p>The minutes of RDG Board on 6 June 2017 were accepted as a true and accurate record. It was also agreed that the minutes of the RDG Board teleconference on 12 June 2017 were also a true and accurate record of the meeting.</p> <p>All outstanding actions were noted as either on the meeting agenda or not yet due. Paul Plummer advised that Paul Kirkman has left the National Railway Museum and a meeting has been set up with his successor Judith McNicol.</p> <p>Mark Carne reflected on the HLOS and SOFA announcements made yesterday. It is good news that the 5-year control periods are being maintained and that the ORR's role has been preserved. The ORR will work with Network Rail using independent reporters to scrutinise the Strategic Business Planning process. Board Members recognised that a favourable CP6 settlement for Network Rail benefits everyone and it was specifically agreed that Paul Plummer will write to the SOS on behalf of members to support bringing forward £500 million from CP6 to smooth Network Rail's workbank.</p>		
1707.01	Paul Plummer to write to the SOS in support of bringing forward £500 million from CP6 to smooth NR's workbank	PP	31/7/17

Item No.	CEO Report		
2	<p>Paul Plummer highlighted key issues from the CEO report. This included the letter written to SOS regarding the need for an adequate SOFA. It is important for industry to present a joined-up voice at a national level and for Routes/Operators to own local plans.</p> <p>He outlined the plan to review the future RDG Technology Services target operating model and the interim arrangements being made to establish an internal service delivery committee and to bring three teams together to provide focus and enable additional capability to be introduced smoothly.</p>		

Item No.	Strategic discussion: Industry Reform		
3	<p><b>Sustainable evolution of franchising</b></p> <p>Paul Plummer outlined the key points in the sustainable evolution of franchising paper. It was agreed that a task and finish group be established by the Reform Board to work up a proposition. A similar paper focusing on freight will also be developed for the next RDG Board meeting.</p> <p>Paul noted there are dependencies such as the reputation campaign, Network Rail changes and the role of train operators in owning the relationship with customers of today and tomorrow more obviously.</p> <p><b>NR transformation programme update</b></p> <p>Mark Carne introduced the paper which was based on one originally written for the SOS.</p> <p>General support was given to Network Rail's transformation programme with an acknowledgement of the challenges faced. Mark highlighted the efficiencies that could be gained through better and longer access to undertake work. This includes maximising the productive time in possessions and working with operators to agree access requirements well in advance.</p> <p>Progress made so far and the structure of Network Rail were noted. Board Members were asked to consider what more Network Rail would need to do to assure members about the pace of change.</p> <p><b>System operator proposals</b></p> <p>Jo Kaye outlined the current thinking around the role of the System Operator. These proposals for independent governance and enhanced capability of its system operator were supported and there was commitment to work together on the detail so this can help secure alignment while also enabling innovation. This will be through the existing system operator group (which may be reinforced) supported by RDG.</p>		
1707.02	The System Operator Group to assist in reviewing the detailed processes to enable the NR system operator to function effectively.	PP	November Board

Item No.	Supply Chain: RSG Proposals		
4	<p>Formal agreement was given for RSG to become a fourth Strategic Board under RDG Board. Pending any changes to RDG statutes Gordon Wakeford, as RSG Chair, would be invited to attend RDG Board in future.</p>		

Item No.	Reputation strategy		
5	<p>Edward Welsh outlined the plans for the Reputation Strategy launch. Board Members suggested that the economic value of rail to communities and the benefits generally should be more clearly articulated as they felt the current narrative focused too much on financial spend.</p> <p>Consideration will be given to the timing of the launch given the change to the SOFA dates.</p> <p>Members stressed that the One Plan will make sense at a local level. The national One Plan needs to be subtle and reinforced by local stories and much stronger engagement is needed by TOC communications teams to make this happen. Edward was asked to give Board members a summary of engagement by Operator and NR route business s]to enable members to focus efforts on building strong local narratives.</p>		
1707.03	Edward Welsh to provide a summary of engagement with the Reputation Campaign by Operator	EW	31/7/17

Item No.	Approvals: Legal Entity Accounts		
6	Approval was given to RDG 16/17 Legal Entity Accounts.		

Item No.	AOB		
7	Mark Thurston is providing an update on HS2 at the September Board meeting. Board members were asked to let him know of any areas for him to cover.		

**Next meeting:**

- 28<sup>th</sup> September 2017

**2017 Meeting Dates:**

- 7<sup>th</sup> November 2017
- 19<sup>th</sup> December 2017